

Tax Policy and Enterprise Development in South Asia

Financial Reporting Template

1. Institutional Information

- 1.1. Name of institution
- 1.2. Country of origin
- 1.3. Research theme
- 1.4. Institution Focal Person / Member, Steering Committee (Name, Designation, Contact Information)
- 1.5. Reporting Period
- 1.6. Date of Submission

2. Expenditure during Reporting Period

<i>Budget Heads</i>	<i>Spending in Local Currency</i>	<i>Spending in USD</i>
2.1. Personnel		
2.2. Consultants		
2.3. Evaluation		
2.4. Equipment		
2.5. Travel		
2.6. Training		
2.7. Research Expenses		
2.8. TOTAL		

3. Remarks/Comments

4. **Certification for and on behalf of Steering Committee Member:** “I certify that all information contained in this report is correct and accurate. I further certify that all reported expenditures have been made in accordance with the Agreement signed with the Governance Institutes Network International (GINI) and are substantiated by documentation in our files.”

5. Signature of Steering Committee Member.

Note: For details on definitions of acceptable project expenditures under head budget heads, please refer to: “Appendix 3, IDRC grants to institutions: A guide to administrative procedures”, shared by the Secretariat.